Reef Trust Partnership

*Traditional Owner Integrated*

*Monitoring and Reporting*

*Pilot Project*

*Strong Peoples-Strong Country*

*Framework*

Expression of Interest (EOI)

Application Form

*Acknowledgement of Country*

*The Great Barrier Reef Foundation extends its deepest respect and recognition to all Traditional Owners of the Great Barrier Reef and Catchment as First Nations Peoples holding the hopes, dreams, traditions and cultures of the Reef.*

**Artwork by Keisha Leon, Leon Design**



**Integrated Monitoring and Reporting**

This symbol looks at the importance of sharing and storing knowledge for future generations. The symbol has two representations; the first being the literal idea of keeping track of life within the Reef (the cycle of life); the section being knowledge from past, present and future working together to care for the Reef. The dots represent the importance of the cycle

Contents

[1. Traditional Owner Group/Sponsor Details 4](#_Toc83019829)

[1.1 Applicant Organisation (Traditional Owner Organisation or Sponsor) 4](#_Toc83019830)

[1.2 Contact Details 4](#_Toc83019831)

[1.3 Traditional Owner Group Details 5](#_Toc83019832)

[2. Interest and permission to participate in pilot project 6](#_Toc83019833)

[2.1 Community endorsement to run Strong Peoples Strong Country Pilot 6](#_Toc83019834)

[3. Capacity and readiness to run the pilot 6](#_Toc83019835)

[3.1 Previous Involvement in Projects, Programs or Partnerships 6](#_Toc83019836)

[3.2 Current and Previous Monitoring and Data Collection Experience in Your Community 7](#_Toc83019837)

[3.3 Key personnel 9](#_Toc83019838)

[3.4 Community Research Assistant, Infrastructure and Support Systems 9](#_Toc83019839)

[4. Data Sharing Agreements 10](#_Toc83019840)

[4.1 Willingness to Enter into a Data Sharing Agreement with the Foundation 10](#_Toc83019841)

[5. Reporting back on lessons learnt 11](#_Toc83019842)

[5.1 Evaluation of Pilot Project 11](#_Toc83019843)

[6. Additional Information 12](#_Toc83019844)

[7. Declaration 12](#_Toc83019845)

[8. Eligibility Criteria 13](#_Toc83019846)

[9. Applicant compliance 14](#_Toc83019847)

[9.1 Conflict of Interest Declaration 14](#_Toc83019848)

[9.2 Declaration in Relation to Key Personnel 15](#_Toc83019849)

[10. Application Declaration 16](#_Toc83019850)

# 1. Traditional Owner Group/Sponsor Details

## 1.1 Applicant Organisation (Traditional Owner Organisation or Sponsor)

Please fill this out as either the Traditional Owner organisation applying directly for selection as a *Strong Peoples Strong Country* (SP-SC) project applicant, **OR** as the sponsoring organisation (*NB. The applicant needs to be the organisation that would enter a funding contract with the Great Barrier Reef Foundation*).

|  |
| --- |
| Organisation Name:  |

|  |
| --- |
| Organisation Address:  |

|  |
| --- |
| ABN/ACN: |

|  |
| --- |
| Are you sponsoring a Traditional Owner group: Yes [ ]  No [ ]  |

## 1.2 Contact Details

|  |  |  |
| --- | --- | --- |
| Applicant details (the Applicant must be a legal entity – refer Grant Guidelines) | Organisation type (Traditional Owner) | [ ]  Incorporated association[ ] A body corporate [ ] A company[ ] A cooperative society[ ] A trust duly constituted [ ]  An Aboriginal or Torres Strait Islander corporation or incorporated association[ ] Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please specify)  |
| Organisation type (sponsor) | [ ] Traditional Owner organisation[ ] NRM group[ ] Government body[ ] Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please specify) |
| Registered for GST | [ ]  Yes [ ] /No |
| Authorised contact person for application*This is usually the person who filled the form out. It should also be the person who can answer any questions about the application.* | Name |  |
| Role within the organisation |  |
| Email |  |
| Phone number(s) |  |

## 1.3 Traditional Owner Group Details

|  |
| --- |
| Traditional Owner Group Name:  |

Contact person for the Traditional Owner group \**(only fill this out if it is different from the contact person nominated in the table above)*.

|  |
| --- |
| Name: Phone: Email: |

|  |
| --- |
| Area / Location (please provide a short description of your Traditional Land/Sea Country):  |

|  |
| --- |
| Do you have Native Title determination or any other land tenure arrangements in place (eg land trusts) that you could tell us about? Please provide details: |

|  |
| --- |
| Do you have any existing governance structures in place (eg. Board, TUMRA steering committee etc, IPA Steering Committee), that can support or assist the running of the project? Please list them below: |

# 2. Interest and permission to participate in pilot project

##  2.1 Community endorsement to run *Strong Peoples - Strong Country* Pilot

1. The Great Barrier Reef Foundation are interested in understanding who is supporting the application to have Strong Peoples Strong Country Framework trialled on your country. Please describe below how elders/leaders/wider community members have been engaged.

1. Please provide a letter of support from one or more authorised person/s (elders, Board Directors, EOs, Steering Committee Chairpersons etc) to state that they have been consulted and support the project.

\*\*These support letters are an important part of the EOI assessment and must be submitted with this application form.

# 3. Capacity and readiness to run the pilot

## 3.1 Previous Involvement in Projects, Programs or Partnerships

Please provide details on any previously run projects in the table below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Timing (when)** | **Duration**  | **Funding Amount** | **Project/Funding Partner** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

## 3.2 Current and Previous Monitoring and Data Collection Experience in Your Community

1. Please describe any monitoring activities that you have or are currently undertaking on your country. If you are not doing monitoring or data collection yet – please let us know what sort of data you might be interested in collecting into the future.
2. Please indicate below what types of relevant monitoring and data collection management activities have taken place in your community, by community members (this is to indicate what skills and experience exist in your community). Tick all boxes that apply.

|  |  |  |  |
| --- | --- | --- | --- |
| **Monitoring** | **Data collection** | **Data entry and analysis** | **Data management** |
| [ ]  Using any mapping systems (eg GIS) | [ ]  Collecting data on the environment or other types of information within your community (eg impacts or tourist numbers etc) | [ ]  Recording and Entering data into a computer | [ ]  Working with a data management system (e.g., database) |
| [ ]  Designing what type of information to collect and monitor | [ ]  Experience in interviewing or conducting surveys with people | [ ]  Analysing data on a computer | [ ]  Using and analysing data to look at relationships  |
| [ ]  Monitoring any indicators of change (e.g., changes in sea grass / coastal vegetation levels) | [ ]  Collecting or collating data from existing sources, e.g., reports, data management systems | [ ]  Graphing any data | [ ]  Using a data dashboard to tell a good / clear story  |

1. Do you have a culture and heritage database or any other data management systems being used in/by your community?

 [ ]  Not sure [ ]  No [ ]  Yes, we have our own database system

[ ]  Yes, we use, record information in, or access a government database

**If you have selected yes**, please provide information about the type of data management system/s (e.g., name of computer program), the type of data stored (e.g., health, education, environmental), and what the data is used for (e.g., accessing funding grants, informing your management and decision-making).

1. Does your community have anyone currently collecting monitoring data on country? It could be through Indigenous Rangers, project staff or community members currently working with scientists or managers.

Please describe who is collecting monitoring data *(eg we currently have 5 Rangers employed through Working on Country, Qld Indigenous Land and Sea Rangers and they all take part in monitoring activities*).

## Key personnel

Are there any key community members or staff available that could provide support or be engaged in the project?

|  |  |
| --- | --- |
| Persons Name  | Role they could play in supporting the Strong Peoples Strong Country Framework pilot project |
|  |  |
|  |  |
|  |  |

## 3.4 Community Research Assistant, Infrastructure and Support Systems

1. Do you feel you could identify and recruit a potential candidate/s for the Community Research Assistant role? This would need to be someone who has strong relationships with your community members, and has the capability to participate in this project.

 [ ]  Not sure

[ ]  Yes, there is one or more potential candidates for this role in our community

1. Do you have the infrastructure to support a Community Research Assistant, i.e., office space, internet, computer, desk and security?

 [ ]  Not sure [ ]  No [ ]  Yes

If you answered YES – can you please provide some detail on what is available:

1. Will the community and applicant organisation have the capacity to provide guidance, support and leadership to the Community Research Assistant?

 [ ]  Not sure [ ]  No [ ]  Yes

# 4. Data Sharing Agreements

## 4.1 Willingness to Enter into a Data Sharing Agreement with the Foundation

Towards the end of the project, some of the data and information collected (an agreed sub-set) can be shared with other agencies (Reef 2050 Partners) to contribute to monitoring and reporting of Indigenous heritage in the Great Barrier Reef World Heritage Area. Your community will be supported to negotiate **data sharing agreement/s** to ensure that you control which data is shared, and how, and which data is **not** shared; and to negotiate the benefits of working with those partner organisations. The negotiation of data sharing agreements will be based on the principles of **Free, Prior and Informed Consent (FPIC)**, see section 4 of the Guidelines Document for information on data sharing agreements.

1. **Based on the information provided in section 4 and Appendix D of the Guidelines document, is your group willing to consider negotiated data sharing and agreement making with partner agencies for the Strong Peoples Strong Country pilot program?**

[ ]  Yes

[ ]  No

*Further information around data-sharing agreements with the Great Barrier Reef Foundation is available. If you are not sure about sharing your data, please make sure to join the Information Session where there will be opportunities for your questions to be answered.*

1. **Does your community have existing community governance that guides and oversees the collecting storage and sharing of your own data?**

[ ]  Yes [ ]  No [ ]  Not Sure

**If you have selected yes**, please provide information about your governance arrangements (e.g., name, role and function of governance arrangement and describe the decision-making responsibilities for data and information).

1. **Does your community have existing community protocol/s around collecting storing and sharing your own data with external agencies and parties?**

[ ]  Yes [ ]  No [ ]  Not Sure

**If you have selected yes**, please provide information about your protocol/s (e.g., is it for internal authority for information sharing, or, for sharing information with external agencies).

**5. Reporting back on lessons learnt**

## 5.1 Evaluation of Pilot Project

An important goal of this pilot project is to learn about how to improve the *Strong Peoples - Strong Country* framework and its implementation, so that maybe into the future there can be Traditional Owner-led monitoring and reporting across the entire Great Barrier Reef World Heritage Area.

The successful communities who will be piloting the *Strong Peoples - Strong Country* Framework will need to participate in **workshops that go through the lessons learnt during the project and do some evaluation on how things went**. This will involve active participation in discussions on things like:

* Benefits of participating in the Strong Peoples Strong Country pilot project
* How to improve the Strong Peoples Strong Country framework, and community-based monitoring and reporting program
* Opportunities for strengthening Traditional Owner-led governance and data control
* Challenges identifying monitoring indicators for the Strong Peoples Strong Country framework
* Challenges with data collection, management, storage, analysis and use
* Working with a community research assistant in community
1. **Does your community have any previous experience in reporting or evaluation type activities that would be useful in this process?**

[ ]  Yes [ ]  Not sure [ ]  No, we are not willing at this stage

**If you have selected yes**, please describe your experience below:

# 6. Expected Organisational Outcomes

As a result of the pilot project, (other than the Role of the Community Research Assistant) what is the total number of jobs (as FTE’s) that you expect to be supported throughout the project term?

Will any new roles be created? If so, how many?

# 7. Additional Information

Please provide any additional information which supports your **Expression of Interest Application Form**, e.g., how this program aligns with your community’s goals and visions for the future.

Please provide any other documents that support your **Expression of Interest Application Form**, for example: annual reports, Country based management plans (or parts of), existing data sharing or research agreements (or parts of) etc. If possible, please PDF any supporting documentation as one document. Name and include with your application so that is easily identifiable and sent to applications@barrierreef.org

# 8. Project Requirements Declaration

Filling out this **Expression of Interest Application Form** does not place any obligation on applicant communities or nominating organisations to participate in the *Strong Peoples - Strong Country framework* pilot project. Agreements for the *Strong Peoples - Strong Country framework* pilot project will be negotiated between the nominated organisation/community and the Great Barrier Reef Foundation (GBRF). All agreement negotiations will adhere to the principles of **Free, Prior and Informed Consent**. Selected communities/organisation will be supported through these negotiations.

Applicants are aware that being selected to take place in the *Strong Peoples - Strong Country framework* pilot project requires [**all boxes must be ticked to submit application**]:

[ ]  Cultural permission from community Elders, leaders and members

[ ]  Commitment to the life of the pilot project (2021 to 2024)

[ ]  Negotiation of data sharing agreement/s and reporting agreements to be developed

[ ]  Working closely with the *Strong Peoples - Strong Country* Coordinator and Data Management Service Provider and the Great Barrier Reef Foundation to establish and adhere to key reporting and feedback requirements

[ ]  Employment of a Community Research Assistant

# 9. Eligibility Criteria

The applicant should indicate whether the application complies with the following eligibility criteria

|  |  |
| --- | --- |
| **Eligibility Criteria** |  |
| Applicant is a Traditional Owner group for the Great Barrier Reef and/or Catchment Area | [ ]  Yes / [ ]  No  |
| Applicant is operating in Australia and has supplied an Australian Business Number (ABN) | [ ]  Yes / [ ]  No  |
| Applicant holds, or is willing to hold, the required insurances. The following insurance types may be expected:* Workers compensation
* Public Liability (minimum required: $20,000,000 per occurrence)
* Professional Indemnity (amount to be determined at a later date)
* Motor Vehicles and Plant and Equipment Insurance (if applicable)
 | [ ]  Yes / [ ]  No  |
| Applicant has developed and implemented comprehensive WHS policies and procedures for the project, or * is willing to undergo a WHS risk assessment,
* take all reasonable steps to manage identified risks, and
* undergo specific training or qualifications that the Foundation recommends prior to commencing the project.
 | [ ]  Yes / [ ]  No  |
| Applicant accepts the terms and conditions of the application and completed all sections of the form | [ ]  Yes / [ ]  No  |
| Applicant has provided all necessary supporting documents | [ ]  Yes / [ ]  No  |

# 10. Applicant compliance

## 10.1 Conflict of Interest Declaration

The following information is disclosed for the purposes of this Application. The Applicant must provide details of **any actual, perceived or potential conflicts of interest** that exist or may arise in connection with the provision of this project. Successful applicants will be required to execute a conflict declaration upon contracting.

|  |
| --- |
| In submitting this Application, the Applicant acknowledges and warrants that to the best of their knowledge and belief, and subject to any disclosures detailed below:* no family, business or pecuniary relationships exist between the Applicant and the Great Barrier Reef Foundation (GBRF);
* neither the Applicant nor its officers, employees, contractors or family members have:
	+ engaged in any unethical behaviour or sought and/or obtained an unfair advantage; or
	+ received or will receive any pecuniary in in-kind advantage from any other Applicant.

In relation to this Application process:* no officer, employee, contractor or family member associated with the Applicant is or has been engaged by GBRF in a position or role that is in any way related to the assessment of the Application;
* no officer, employee, contractor or family members associated with GBRF has been offered any benefit or inducement associated with this Application, including any offer relating to employment; and
* other than specified below, neither the Applicant nor any of its officers, employees, contractors or family members have or are likely to have any Conflict of Interest.

The Applicant further undertakes to immediately notify GBRF in writing if any warranty contained in this Application Form becomes, or may become, incorrect. |

|  |
| --- |
| Conflicts: [ ]  Yes / [ ]  NoPlease outline Conflict of Interest details for recording:Please detail how you propose the Conflict should be managed/resolved: |

## 10.2 Declaration in Relation to Key Personnel

|  |
| --- |
| The Applicant declares key personnel are:1. Not a person who is an undischarged bankrupt;
2. Not a person who has in operation a composition, deed or arrangement with his or her creditors under the law relating to bankruptcy;
3. Not a person who has suffered final judgement for a debt and the judgement has not been satisfied;
4. Not a person who has been convicted of an offence within the meaning of paragraph 85ZM(1) of the Crimes Act 1914 (Cth) Part VIIC; and
5. Not a person who is or was a Director or occupied an influential position in the management or financial administration of an organisation that has failed to comply with the grant requirements or obligations owed to the Commonwealth.
 |
| [ ]  Yes / [ ]  No – Please provide details below: |

# 11. Application Declaration

The Applicant:

1. acknowledges that the information provided by Great Barrier Reef Foundation was provided for the convenience of Applicants, and that the Great Barrier Reef Foundation will not be liable for any information provided or for any errors or omissions from such information.
2. ensures that all the information contained in the Applicant’s offer is complete, accurate, up to date and not misleading in any way.
3. agrees to contact Great Barrier Reef Foundation immediately if any information provided in this application changes or is incorrect.
4. consents that information provided in this application may be provided to Great Barrier Reef Foundation’s project partners, including Australian and Queensland Government agencies.
5. represents that the representative below are authorised to execute this Application Form on behalf of the Applicant.

 [ ]  I understand and agree to the declaration above

|  |  |
| --- | --- |
| Name of Authorised Applicant |  |
| Date  |  |

 Questions about this Application Form can be emailed to the Great Barrier Reef Foundation Grants Office at grants@barrierreef.org.

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